



Options for Youth - Duarte DELAC Meeting Minutes 2021-22

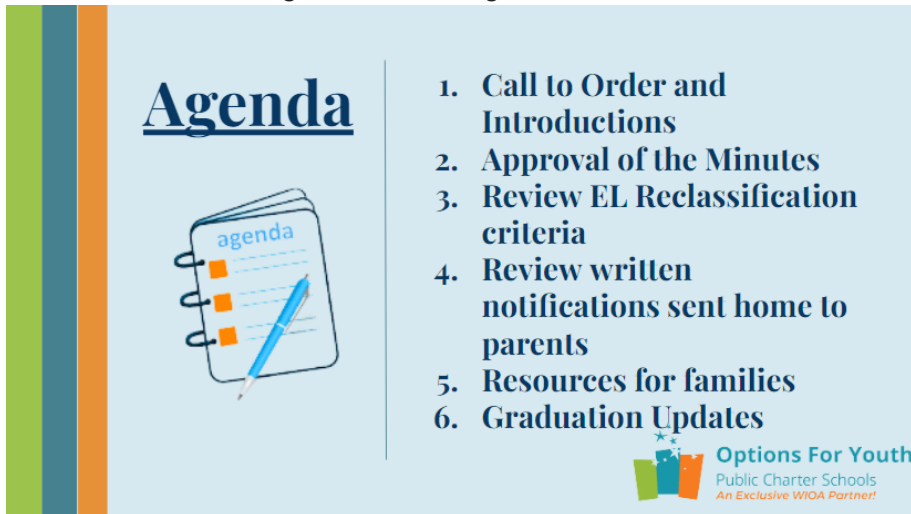
Notes prepared by: _____ Janeatte McKee _____ Date: _____ 4/7/2022

DELAC Attendance (4/7/2022)	
Public Attendees	N/A
Parent DELAC Representatives	N/A
School Administrators/Teachers/Staff	Janeatte McKee Alison Mullins Amanda Wheeler Cynthia Martin Grecia Tejeda Kristy Salinas Ozden Oztopcu Susana Guerra
A quorum of the committee members: <input type="checkbox"/> has been met. <input type="checkbox"/> has not been met.	

DELAC Responsibilities ¹ Covered in this Meeting:	
<input type="checkbox"/>	Development of a district master plan for education programs and services for English learners. The district master plan will take into consideration the school site master plans.
<input type="checkbox"/>	Conducting a district wide needs assessment on a school-by-school basis.
<input type="checkbox"/>	Establishment of district program, goals, and objectives for programs and services for English learners.
<input type="checkbox"/>	Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.

¹ <https://www.cde.ca.gov/ta/cr/delac.asp>

<input checked="" type="checkbox"/>	Review and comment on the school district reclassification procedures.
<input checked="" type="checkbox"/>	Review and comment on the written notifications required to be sent to parents and guardians.
<input type="checkbox"/>	If the DELAC acts as the English learner parent advisory committee under California <i>Education Code</i> Sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP)

Meeting Minutes	
Directions: Please add notes detailing the topics discussed for each section of the meeting.	
Welcome/ Meeting Called to Order:	<ul style="list-style-type: none"> Meeting starts at 4:35 pm Alison Mullins welcomes everyone and staff members introduce themselves.
Agenda Overview/ Proposed AgendaChanges:	<p>Notes:</p> <ul style="list-style-type: none"> Alison goes over the agenda shared on her screen. <div>  </div>
DELAC Topics	<ul style="list-style-type: none"> Alison presents the link for the minutes from the last DELAC meeting and asks someone to approve the minutes from that meeting. Cynthia Martin proposes approval of the minutes. Susana Guerra seconds. Alison reviews EL reclassification, also known as RFEP. In order to reclassify, there are two components. The first one is a qualifying ELPAC score of 4 overall and the second component is a qualifying grade level Renstar reading score. Renstar is the district reading assessment, which students take three times a year. Students can get a 2 or 3 in a certain domain on the ELPAC, but they need a 4 overall in order to qualify for

	<p>reclassification. Qualifying grade level Renstar reading scores are presented and reviewed along with a sample Renstar score report. Once those criteria have been met, parents are sent the first parent notification letter, which invites them to a meeting to discuss the progress of the student and whether they are recommended for reclassification. After the meeting, if stakeholders (teachers, EL coaches, parents/guardians, adult students) decide it is in the best interest of the student to be reclassified, then we send a final determination letter home. A sample of the letter is displayed. The date on the letter is when the student is officially RFEPed.</p> <ul style="list-style-type: none"> • Other home notifications sent to EL students include the IA (initial language assessment) letter. Kristy Salinas states that the letter is sent to parents and guardians to inform them that the student must take the initial language assessment to determine English language proficiency levels. The ELPAC summative assessment letter is sent to parents/guardians each year to inform them that an EL student must take a yearly summative assessment of their English language skills. All parents/guardians need to be informed of this before the student is tested. • Family resources are shared and presented.
Announcements/ Programs and Services:	<ul style="list-style-type: none"> • Announcements: <ul style="list-style-type: none"> ◦ Graduation Dates <ul style="list-style-type: none"> ■ Cudahy June 7, 2022 ■ Vermont June 7, 2022 ■ Koreatown June 7, 2022 ■ Palmdale June 2, 2022 ■ Lancaster June 2, 2022 ■ Pasadena June 3, 2022 (Tentative) ■ City of Industry June 3, 2022 (Tentative)
Public Comment	<ul style="list-style-type: none"> • Public comments: Please share your thoughts, challenges, successes, needs, etc. No comments are shared.
Adjournment/ Meeting called to close:	<ul style="list-style-type: none"> • Meeting is adjourned at 4:52 pm.