



**Options for Youth - Duarte
DELAC Meeting Minutes 2020-21**

Notes prepared by: Susana Guerra Date: 05/27/21

DELAC Attendance (05/27/21)	
Public Attendees	3
Parent DELAC Representatives	0
School Administrators/Teachers/Staff	16
A quorum of the committee members: <input type="checkbox"/> has been met. <input checked="" type="checkbox"/> has not been met.	

DELAC Responsibilities² Covered in this Meeting:	
<input checked="" type="checkbox"/>	Development of a district <u>master plan</u> for education programs and services for English learners. The district master plan will take into consideration the school site master plans.
<input type="checkbox"/>	Conducting of a district wide needs assessment on a school-by-school basis.
<input checked="" type="checkbox"/>	Establishment of district program, goals, and objectives for programs and services for English learners.
<input type="checkbox"/>	Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.
<input type="checkbox"/>	Review and comment on the school district reclassification procedures.
<input checked="" type="checkbox"/>	Review and comment on the <u>written notifications</u> required to be sent to parents and guardians.

² <https://www.cde.ca.gov/ta/cr/delac.asp>



If the DELAC acts as the English learner parent advisory committee under California *Education Code* Sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP)

Meeting Minutes

Directions: Please add notes detailing the topics discussed for each section of the meeting.

Welcome/ Meeting Called to Order:	Meeting began at 11:05AM Susana requested that participants complete sign in/survey https://docs.google.com/forms/d/e/1FAIpQLSfXrW1Z4dwdYLkP2uC0Y8o2qqNRPLmcV-XnNUCbzvxmjgSwaA/viewform All participants introduced themselves
Agenda Overview/ Proposed AgendaChanges:	Notes: There were no changes and/or additions to the meeting agenda
Meeting Minutes	Last meeting held 4/29/21 Link to minutes from 4/29: LINK TO MINUTES Motion to approve by Susana Guerra - Minutes approved by Alison Mullins - Seconded by Bernadette Grant
Enrollment Specialist	Indira Rios spoke to the current enrollment process and explained the lottery. <ul style="list-style-type: none">- teachers have been meeting students for re-enrollment- we are a year round school with continuous enrollment, so all students must re-enroll- the deadline for re-enrollment applications is June 12 if you want to start in July. This applies to students currently enrolled.- Other students may also apply. The number of applicants should not exceed maximum capacity for each center. If we do exceed capacity, we will have a lottery June 16th- Currently enrolled students will have preference in the lottery as well as siblings of the currently enrolled students.- If students/parent cannot attend the lottery, they will be notified on June 18th The floor was open for questions <ul style="list-style-type: none">- Susana asked for clarification as to how parents will be notified. Indira said parents will be reached via phone call, as well as receive written notification via email and snail mail.

	<ul style="list-style-type: none"> - No other questions were asked. - Indira left her contact information in the chat.
EL Master Plan Update	<p>The Master Plan, last written in 2018, will be updated during the 2021-2022 school year.</p> <ul style="list-style-type: none"> - The Master Plan explains how our department functions and the “why” behind the structure of the ELD program. This next school year we will be adding two major things: <ul style="list-style-type: none"> - The ELD Roadmap which is a self-reflection assessment. Teachers, administrators, and ELD Specialists look back at the school year and grade the program on a scale of 1-4 in a series of categories. These categories cover everything from our resources for our kids, needs of teachers, help for the student beyond graduation, etc. The Roadmap is new, did not exist in 2018. Thus it will be added to the plan. - The World Languages Standards and Framework is also new. New way for schools to focus on maintaining a students home language and fostering it’s growth alongside English. - No questions were asked.
Announcements/ Programs and Services	<ul style="list-style-type: none"> - Went over graduation dates <ul style="list-style-type: none"> - OFY SGV May 21st, 2021 - OFY High Desert May 28th, 2021 - OFY Los Angeles June 10th, 2021 - Explained that we are a school that participates in the Workforce Innovation and Opportunity Act. Upon enrollment, every student is surveyed and asked which career plan they have for after high school. A vast majority of students want to enroll in a nursing program, so we began a nursing certification program. This year, we will have an expedited program that will be one year instead of two years. Please talk to your teacher to see if it is being offered in your center! - No questions were asked.
Public Comment	<p>The floor was open for questions, comments, and concerns from parents, students, and staff.</p> <ul style="list-style-type: none"> - There were no questions
Adjournment/ Meeting called to close:	<ul style="list-style-type: none"> ● Meeting ends at 11:35