



**Options for Youth - Duarte  
DELAC Meeting Minutes 2020-21**

Notes prepared by: Alison Mullins      Date: May 26, 2021

DELAC Attendance (04/29/21)	
Public Attendees	10
Parent DELAC Representatives	0
School Administrators/Teachers/Staff	13
A quorum of the committee members: <input type="checkbox"/> has been met. <input checked="" type="checkbox"/> has not been met.	

Legal Requirements/Training Covered: (Check areas covered at this meeting.)	
<input type="checkbox"/>	Advising the district on the Single School Plan for Student Achievement as it relates to programs and services for English Language learners. Advising the district on the school's program, goals, and objectives for English Learner programs/services. <i>(EC 64001[a]) (LCAP, CSI)</i>
<input type="checkbox"/>	Advising the principal and staff on the school's programs for English learners. <i>(EC62002.5,52176[c]) (ELD Master Plan, ELD Road Map)</i>
<input checked="" type="checkbox"/>	Assisting in the development of the school's needs assessment. <i>(5 CCR 11308(c)[1]) (Comprehensive School Needs Assessment)</i>
<input type="checkbox"/>	Review and Advising the school on the school's Annual Language Census. <i>(5 CCR 11308(c)[5]) (Program Snapshot)</i>
<input type="checkbox"/>	Advising the school on practices to make parents aware of the importance of regular school attendance. <b>(Advised via google form)</b>



DELAC training and training materials, planned in full consultation with committee members, appropriate to assist members in carrying out their legal advisory responsibilities. (EC 11308[d])

### Meeting Minutes

**Directions: Please add notes detailing the topics discussed for each section of the meeting.**

Welcome/ Meeting Called to Order:	Notes: Meeting began at 5 pm  Susana requested that participants complete sign in/survey (linked in the chat) All charter school participants introduced themselves
Agenda Overview/ Proposed AgendaChanges:	Notes: There were no changes and/or additions to the meeting agenda. Minutes to the previous DELAC meeting were approved and seconded.
Presentation of Comprehensive Needs Assessment (CNA)	Alison introduced Megan Betry (Assistant Principal, OFY Pasadena) who presented to DELAC the Comprehensive Needs Assessment or CNA. <ul style="list-style-type: none"><li>• Megan initially explained to DELAC attendees the parameters of Comprehensive Needs Assessment (CNA) and how data was compiled and analyzed to form the CNA.</li></ul> Floor was opened for questions: There were no questions at this time. <ul style="list-style-type: none"><li>• Megan presented DELAC with the CNA and included explanatory commentary</li></ul> Floor was opened for questions: There were no questions at this time
Local Control and Accountability Plan (LCAP)	Megan Betry presented the OFY-D LCAP plan for 2021-24. Emphasis was placed on LCAP Goals. Each of the 4 LCAP goals was presented to the DELAC with commentary regarding how the goal related to English Learner (EL) students.  Floored was opened for questions: Public attendee: Is this how the school receives money? was answered satisfactorily by DELAC staff
ELD Teacher Compliance Requirements	Alison presented Teacher Compliance Requirements by first linking to LCAP goals and then providing information regarding the district's commitment to providing EL students access to highly qualified teachers.  Floor was opened for questions: No questions at this time

<p>Parent Communication</p>	<ul style="list-style-type: none"> <li>● Bernadette presented this section. Explaining that 2020-21 SA ELPAC letters had been mailed home to parents notifying parents and students of administration of the 2020-21 SA ELPAC</li> <li>● Bernadette fielded questions from public attendees regarding Reopening Dates for school sites. Information on this was not immediately available as reopening dates would be dependent upon local Health Department requirements and COVID-19 infection rates. Attendees were assured that Remote schooling options would remain available for students.</li> <li>● Bernadette provided a demonstration of OFY website accessibility by linking the website and choosing the language translation feature. At this time it was discovered that OFY-D Region sites do not have this capability. DELAC staff committed to requesting the translation feature from the marketing department.</li> </ul>
<p>Announcements</p>	<ul style="list-style-type: none"> <li>● Bernadette gave a CAASPP update - all students would be assessed for yearly progress by administration of local assessment - Star Ren. Dates were given for Star Ren administration for HD, SGV, and Los Angeles</li> <li>● Graduation dates were shared with attendees for all three OFY-Duarte regions</li> <li>● Re Enrollment - attendees were asked to complete an online survey indicating instructional preferences for the upcoming 21-22 school year</li> </ul>

<p>Public Comment</p>	<p>DELAC participants were encouraged to share at a this time or at a later time or on the sign in/survey:</p> <ul style="list-style-type: none"> <li>● Lucia Valencia (student, Vermont): inquired as to the availability of wifi Hotspots to complete coursework.</li> </ul> <p>Alison answered that she would request that a Hotspot be available for pick-up at the Vermont center tomorrow.</p>
<p>Celebration of Learning</p>	<ul style="list-style-type: none"> <li>● Bernadette introduced the OFY-Duarte 'Celebration of Learning' with opening remarks regarding the challenges and success students had endured during the 20-21 school year.</li> <li>● Bernadette introduced Cynthia Martin, EL Specialist, who in turn introduced and celebrated the outstanding work of students: Eduardo Melendez, Joel De La Cruz, Abel Garcia</li> <li>● Susana similarly introduced students: Juan Adorno, Maryam Yousif</li> </ul>

	<ul style="list-style-type: none"><li>● Alison introduced EL Specialists from the Los Angeles region: Ozden Oztopcu and Zelma Cabero who in turn presented awards to students: Tatiana Ventura, Esfir Gulaia, Timur Gulyi, Natalia Castellanos. Alison presented an award to Vermont student Keyla Lopez</li><li>● All award winners were notified of when they would receive/pick up awards from their respective centers</li></ul>
--	--

Next Meeting	Agenda items were introduced to be discussed at the next meeting in May 2021
--------------	--

Adjournment/ Meeting called to close:	<ul style="list-style-type: none"><li>● Meeting closed at 6:04pm</li></ul>
--	--